

HUW THOMAS

BUSINESS SUPPORT SERVICES

Book keeping & Accounts
Payroll Bureau
Taxation
Company Secretariat

HOME
Payroll & Paye
Book-Keeping & VAT
Company Secretariat
Taxation
Final Accounts
Contact Page

Payroll Bureau

This service is targeted at small and medium sized enterprises and can be tailored to your own specifications – either by manual processing or by using a variety of payroll software packages. We will keep comprehensive record and cover all new employment legislation. Company sickness and absences will be recorded and Statutory Sick Pay, Statutory Maternity Pay and other Statutory Payments calculated. All queries from Her Majesty's Revenue and Customs will be dealt with as part of the service so you will not need to worry about visits from Government inspectors.



All statutory returns will be produced and reconciled and filed on-line. Payslips and customised management reports will be provided to you as required. All leavers and joiner will be processed correctly and the corresponding paperwork maintained effectively. If you choose this service you will see a reduction in your payroll costs, greater payroll support and a reduced IT responsibility. Your primary benefit however is to be assured that your employees will be paid correctly and on time.

You may download this information in a pdf format [here](#)

[Home](#) [Payroll and Payee](#) [Book-Keeping and Vat](#) [Company Secretariat](#) [Taxation](#) [Final account](#) [Contact](#)